

Heritage Ridge HOA

Architectural Improvements Review

This Application is to be submitted to the Architectural Control Committee (ACC)/Board of Directors (BOD) of the Heritage Ridge Homeowners Association for improvements to a residence or property, with attached plans, specifications, material samples, cut sheets, brochures, or paint swatches/samples.

Owner's Name: _____ Phone: _____
Property Address: _____ Email: _____

Please indicated the type of improvement(s) being applied for:

- | | | |
|-----------------------------------|---|--|
| <input type="checkbox"/> Chimney | <input type="checkbox"/> Paint/Repaint Siding | <input type="checkbox"/> Room Addition |
| <input type="checkbox"/> Dormer | <input type="checkbox"/> Paint/Repaint Trim | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Statuary |
| <input type="checkbox"/> Fountain | <input type="checkbox"/> Rockery | <input type="checkbox"/> Lot Drainage |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Roofing | |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Landscaping | |
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Please attach plans or drawings of the proposed improvement. Depending upon the type and location of the improvement, elevation or plan views may be required by the ACC/BOD. Cut sheets, color chips or other materials samples are beneficial and will help expedite the approval process.

If the proposed improvement is significant in either size or scope, it is suggested that you contact your immediate neighbors or others that will be impacted to inform them of the desired improvement. The ACC/BOD may, as a matter of due diligence, contact these same persons to determine the impact of the proposed improvement on surrounding properties.

The ACC/BOD does not have the authority to approve any proposed or completed improvements that are in violation of any CC&R or other mandated restrictions or covenants.

Note: The Property Owner is responsible for ensuring that all work is completed per the plans and documents as submitted to and approved by the ACC/BOD, whether the work is performed by the homeowner or a contractor/subcontractor.

Signature of Applicant _____ Date _____

Signature of ACC/BOD/President _____ Date _____

Once completed please mail or email this form to the following for ACC/BOD Review.

Email: heritageridge37343@gmail.com

Mail or Drop-off: Shannon York, 6191 Heritage Ridge Drive, Hixson, TN 37343